

CANCER RECOVERY FOUNDATION-UK

Guidelines for Family Emergency Fund From 1 January 2012

We aim to keep our application process as simple as possible. Our fund is for **emergency payments** so we will always consider red demands, court summons and debt recovery letters, with the accompanying applications, as first priority. We cannot consider any claim for payment in advance.

More than one application can be made during the year but as a charity our funds are limited we can only assist up to a maximum of £300 per family per calendar year. Funding is subject to availability.

We are unfortunately not able to consider debt exceeding over £1000. We advise patients with large debt to seek professional debt advice. National debt helpline: 0808 808 4000.

Payment Conditions:

- The application form must be completed in full and signed by a referring Health professional. Forms can be signed by social workers, welfare rights advisers, cancer nurses or doctors, GPs
- Patient must be within one year of receiving active treatment for cancer i.e., chemotherapy (not including tablets), radiation treatment or surgery
- Payments will be made **only** for costs incurred from the date of diagnosis.
- The invoice/demand for payment must be the **most recent** demand for an **overdue** payment and must be outstanding for at least 30 days prior to the application.
- Travel expense claims must be supported by details of hospital appointments and travel receipts (rail/tube/bus tickets, Oyster card print out, taxi, petrol receipts).
- Cheques are made payable to the vendor and sent to the patient's family to be submitted to the utility provider.

Requests considered:

- Utilities (gas, water, electric, oil or landline telephone)
- Rent payments
- Council Tax
- Travel expenses for the applicant whilst they are undergoing active treatment for cancer.
- TV License
- Childcare expenses when undergoing treatment

Requests **NOT** considered:

- Mortgage payment(s), Overdrafts, Credit card bill(s)
- Mobile phone (unless the family does not have use of a landline), broadband, satellite TV
- Car payment(s) or repair bill(s)
- Medical or insurance bill(s)
- Building work or appliance maintenance
- Direct Debit Payment plans as these are not demands for immediate payment
- Travel expenses for family or friends
- White goods
- Furniture
- Holidays/ respite care

If you would like to discuss any of the above please call the Programme Services Team on 01883 713922.